

Procurement-Information:

Question	Response	URL (if applicable)
1. Does the Authority have procurement guidelines?	Yes	www.theagency-ny.com
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	No	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	Yes	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?.	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

Procurement Transactions Listing:

<p>1. Vendor Name: All-Mode Communications</p> <p>Type of Procurement: Telecommunication Equipment or Services</p> <p>Award Process: Non Contract Procurement/Purchase Order</p> <p>Award Date:</p> <p>End Date:</p> <p>Amount:</p> <p>Amount Expended for Fiscal Year: \$5,555</p> <p>Fair market value:</p> <p>Explain why the fair market value is less than the amount:</p> <p>Address Line1: 1725 Dryden Rd.</p> <p>Address Line2:</p> <p>City: FREEVILLE</p> <p>State: NY</p> <p>Postal Code: 13068</p> <p>Plus 4:</p> <p>Province Region:</p> <p>Country: USA</p> <p>Procurement Description: Installation of previously purchase phone system at new office building. Through service and support agreement.</p>	<p>2. Vendor Name: Atlas Fence</p> <p>Type of Procurement: Design and Construction/Maintenance</p> <p>Award Process: Authority Contract - Competitive Bid</p> <p>Award Date: 04/28/2017</p> <p>End Date:</p> <p>Amount: \$19,987</p> <p>Amount Expended for Fiscal Year: \$19,987</p> <p>Fair market value:</p> <p>Explain why the fair market value is less than the amount:</p> <p>Address Line1: 6852 Manlius Center Road</p> <p>Address Line2:</p> <p>City: EAST SYRACUSE</p> <p>State: NY</p> <p>Postal Code: 13057</p> <p>Plus 4:</p> <p>Province Region:</p> <p>Country: USA</p> <p>Procurement Description: Installed a chain-link fence around IDA-held vacant property for safety/insurance. Contract awarded to lowest written bid.</p>
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Procurement Transactions Listing:

3. Vendor Name: Bonadio & Co., LLP

Type of Procurement: Financial Services
Award Process: Authority Contract - Competitive Bid
Award Date: 12/01/2014
End Date: 12/31/2016
Amount: \$16,500
Amount Expended for Fiscal Year: \$16,700
Fair market value:
Explain why the fair market value is less than the amount:

Address Line1: 6 Wembley Court
Address Line2:
City: ALBANY
State: NY
Postal Code: 12205
Plus 4:
Province Region:
Country: USA

Procurement Description: Provide accounting and auditing services to the Agency; prepare annual audited financial statements. The firm was chosen following an open bid.

4. Vendor Name: Carrier Corporation

Type of Procurement: Design and Construction/Maintenance
Award Process: Non Contract Procurement/Purchase Order
Award Date:
End Date:
Amount:
Amount Expended for Fiscal Year: \$8,000
Fair market value:
Explain why the fair market value is less than the amount:

Address Line1: P.O. Box 93844
Address Line2:
City: CHICAGO
State: IL
Postal Code: 60673
Plus 4: 3844
Province Region:
Country: USA

Procurement Description: Boiler and water pump maintenance service at Link Building which IDA assumed management from in 2016. Contract retained from previous owner.

Procurement Transactions Listing:

5. Vendor Name: Chmura Economics & Analytis

Type of Procurement: Technology - Software
Award Process: Authority Contract - Non-Competitive Bid
Award Date: 05/18/2017
End Date: 05/18/2018
Amount: \$8,400
Amount Expended for Fiscal Year: \$8,400
Fair market value: \$8,400

Explain why the fair market value is less than the amount:

Address Line1: 1309 East Cary Street
Address Line2:
City: RICHMOND
State: VA
Postal Code: 23219
Plus 4:
Province Region:
Country: USA

Procurement Description: Software and licensing for data and analytics platform to assist in workforce and economic development. This contract was a non-competitive bid for a specialized, sole-source contract.

6. Vendor Name: Delta Engineers, Architects & Land Surveyors, PC

Type of Procurement: Design and Construction/Maintenance
Award Process: Authority Contract - Competitive Bid
Award Date: 04/20/2016
End Date: 04/20/2019
Amount: \$10,000
Amount Expended for Fiscal Year: \$9,796
Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: 860 Hooper Road
Address Line2:
City: ENDWELL
State: NY
Postal Code: 13760
Plus 4:
Province Region:
Country: USA

Procurement Description: Provide engineering and surveying services for site demolition on IDA-owned NYSDOT property. The firm, along with two others, was retained by the Agency to be used on an as-needed basis up to \$10,000 before requiring further Board approval.

Procurement Transactions Listing:

7. Vendor Name: Fahs Construction Group

Type of Procurement: Design and Construction/Maintenance
Award Process: Authority Contract - Competitive Bid
Award Date: 01/01/2016
End Date:
Amount: \$4,068,500
Amount Expended for Fiscal Year: \$3,457,669
Fair market value:
Explain why the fair market value is less than the amount:

Address Line1: 2224 Pierce Creek Road
Address Line2:
City: BINGHAMTON
State: NY
Postal Code: 13903
Plus 4:
Province Region:
Country: USA

Procurement Description: The company was chosen as the general contractor for the construction of the Agency's new economic development onestop office building. It was selected through a competitive open bid.

8. Vendor Name: Forward Business Solutions

Type of Procurement: Technology - Consulting/Development or Support
Award Process: Non Contract Procurement/Purchase Order
Award Date:
End Date:
Amount:
Amount Expended for Fiscal Year: \$21,428
Fair market value:
Explain why the fair market value is less than the amount:

Address Line1: 3523 Country Club Road
Address Line2: Suite 5
City: ENDWELL
State: NY
Postal Code: 13760
Plus 4:
Province Region:
Country: USA

Procurement Description: IT systems and web hosting.

Procurement Transactions Listing:

9. Vendor Name: J.G. Maintenance

Type of Procurement: Design and Construction/Maintenance
Award Process: Non Contract Procurement/Purchase Order
Award Date:
End Date:
Amount:
Amount Expended for Fiscal Year: \$47,080
Fair market value:
Explain why the fair market value is less than the amount:

Address Line1: 26 Laine Court
Address Line2:
City: APALACHIN
State: NY
Postal Code: 13732
Plus 4:
Province Region:
Country: USA

Procurement Description: The vendor provides maintenance for all properties managed by the Agency.

10. Vendor Name: JAX Signs & Neon

Type of Procurement: Design and Construction/Maintenance
Award Process: Authority Contract - Competitive Bid
Award Date: 06/28/2017
End Date:
Amount: \$5,330
Amount Expended for Fiscal Year: \$5,330
Fair market value:
Explain why the fair market value is less than the amount:

Address Line1: 108 Odell Ave.
Address Line2:
City: ENDICOTT
State: NY
Postal Code: 13760
Plus 4:
Province Region:
Country: USA

Procurement Description: Designed and fabricated new signage for Broome Corporate Park. Contract awarded in line with Agency procurement policy.

Procurement Transactions Listing:

11. Vendor Name: Keystone Associates

Type of Procurement: Other Professional Services
Award Process: Authority Contract - Competitive Bid
Award Date: 04/20/2016
End Date:
Amount: \$10,000
Amount Expended for Fiscal Year: \$5,970
Fair market value:
Explain why the fair market value is less than the amount:

Address Line1: 58 Exchange St.
Address Line2:
City: BINGHAMTON
State: NY
Postal Code: 13901
Plus 4:
Province Region:
Country: USA

Procurement Description: Provide surveying services for IDA-owned NYS DOT property. The firm, along with two others, was retained by the Agency to be used on an as-needed basis up to \$10,000 before requiring further Board approval.

12. Vendor Name: NBT Bank

Type of Procurement: Financial Services
Award Process: Authority Contract - Competitive Bid
Award Date: 12/08/2014
End Date:
Amount: \$13,085
Amount Expended for Fiscal Year: \$13,085
Fair market value:
Explain why the fair market value is less than the amount:

Address Line1: 3121 Vestal Parkway East
Address Line2: P.O. Box 186
City: VESTAL
State: NY
Postal Code: 13851
Plus 4:
Province Region:
Country: USA

Procurement Description: Provided investing banking and financial services. Bank chosen through open bid.

Procurement Transactions Listing:

13. Vendor Name: National Development Council

Type of Procurement: Other Professional Services
Award Process: Authority Contract - Competitive Bid
Award Date: 04/01/2017
End Date: 04/01/2018
Amount: \$37,500
Amount Expended for Fiscal Year: \$37,500
Fair market value:
Explain why the fair market value is less than the amount:

Address Line1: 708 Third Ave, Suite 710
Address Line2:
City: NEW YORK
State: NY
Postal Code: 10017
Plus 4:
Province Region:
Country: USA

Procurement Description: Provide community and economic development consulting services. Firm retained subsequent to an open bid RFP.

14. Vendor Name: Proforma

Type of Procurement: Commodities/Supplies
Award Process: Non Contract Procurement/Purchase Order
Award Date:
End Date:
Amount:
Amount Expended for Fiscal Year: \$5,270
Fair market value:
Explain why the fair market value is less than the amount:

Address Line1: P.O. Box 640814
Address Line2:
City: CINCINNATI
State: OH
Postal Code: 45264
Plus 4: 0814
Province Region:
Country: USA

Procurement Description: Printed merchandise for giveaways at community events for area promotion campaign. Supplies purchased as needed.

Procurement Transactions Listing:

15. Vendor Name: Susan Payne

Type of Procurement: Consulting Services
Award Process: Authority Contract - Competitive Bid
Award Date: 01/01/2017
End Date: 12/31/2017
Amount: \$36,500
Amount Expended for Fiscal Year: \$36,500
Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: 19 Carol Court
Address Line2:
City: ENDWELL
State: NY
Postal Code: 13760
Plus 4:
Province Region:
Country: USA

Procurement Description: Two contracts won throw open bid. 1) Develop a strategic action plan for the Authority; provide consultation for achieving vision and objectives outlined in strategic action plan; economic development consultation. 2) Broome County housing supply an

16. Vendor Name: Thomas, Collison, Meagher & Seiden

Type of Procurement: Legal Services
Award Process: Authority Contract - Non-Competitive Bid
Award Date: 12/20/2010
End Date:
Amount: \$63,345
Amount Expended for Fiscal Year: \$63,345
Fair market value: \$64,465

Explain why the fair market value is less than the amount:

Address Line1: 1201 Monroe Street
Address Line2: PO Box 329
City: ENDICOTT
State: NY
Postal Code: 13761
Plus 4:
Province Region:
Country: USA

Procurement Description: Provide legal services to the Agency. The contract has been retained year to year because of the firm's historical knowledge and longstanding relationship with the Agency.

Procurement Transactions Listing:

17. Vendor Name: hue

Type of Procurement: Commodities/Supplies
Award Process: Non Contract Procurement/Purchase Order
Award Date:
End Date:
Amount:
Amount Expended for Fiscal Year: \$58,926
Fair market value:
Explain why the fair market value is less than the amount:

Address Line1: 222 Water St.
Address Line2:
City: BINGHAMTON
State: NY
Postal Code: 13901
Plus 4:
Province Region:
Country: USA

Procurement Description: Purchases for printed collateral and ad placement outside of professional services contract

18. Vendor Name: hue

Type of Procurement: Other Professional Services
Award Process: Authority Contract - Competitive Bid
Award Date: 01/01/2017
End Date: 12/31/2017
Amount: \$54,000
Amount Expended for Fiscal Year: \$47,175
Fair market value:
Explain why the fair market value is less than the amount:

Address Line1: 222 Water Street
Address Line2:
City: BINGHAMTON
State: NY
Postal Code: 13901
Plus 4:
Province Region:
Country: USA

Procurement Description: Provide marketing and branding services. Assisting in brand development; video, print and web collateral. The firm was chosen following an open bid.The contract was renewed for three years at the end of 2016.

Procurement Transactions Listing:

Additional Comments: