

**BROOME COUNTY LOCAL DEVELOPMENT CORPORATION
GOVERNANCE COMMITTEE
Thursday, April 7, 2016• 3:15 PM
Broome County Office Building
Planning Department, 5th Floor
60 Hawley Street
Binghamton, NY 13901**

PRESENT: John Bernardo, Jim Rounds, and John Stevens

GUESTS: Tom Kawalik

ABSENT: None

STAFF: Kevin McLaughlin, Tom Gray, Stacey Duncan, and Natalie Abbadessa

PRESIDING: John Bernardo

AGENDA ITEM 1: Chairman Bernardo called the meeting to order at 3:50 PM.

AGENDA ITEM 2: The second item on the agenda was the acceptance of the April 8, 2015 Governance Committee meeting minutes. Mr. Rounds made a motion to accept the minutes, seconded by Mr. Stevens; the motion carried unanimously.

AGENDA ITEM 3: Public Comment: There was no public comment.

AGENDA ITEM 4: Review/Discussion/Approval of BCLDC Code of Ethics Policy. Mr. Gray briefly informed the committee that the Code of Ethics Policy for the BCLDC, like the BCIDA, were a requirement of the Authority Budget Office. Mr. Gray indicated that Harris Beach had made suggested changes to this policy. After a brief discussion Mr. Rounds made a motion to recommend to the full board the new Code of Ethics Policy of the BCLDC be adopted; the motion was seconded by Mr. Stevens and carried unanimously.

AGENDA ITEM 5: Review/Discussion of the BCLDC Mission Statement and Performance Measurements. Mr. Gray informed the committee that the Mission Statement and Performance Measurements Report accurately reflected the accomplishments of the BCLDC in 2015 and also was an accurate indication of what should be accomplished in 2016. Mr. Gray further stated that this was an annual report required by the ABO that must be posted on the BCLDC's website. After a brief discussion Mr. Rounds made a motion to recommend the report be

approved by the full board at its next board meeting; the motion was seconded by Mr. Stevens and carried unanimously.

AGENDA ITEM 6: Review/Recommendation of the Summary Results of Confidential Evaluation of Board Performance. Mr. Gray stated that the summary results were simply a compilation of the Individual Confidential Evaluation forms filled out by the entire board that are required to be sent to the Authority Budget Office. After a brief discussion Mr. Bernardo asked that another Confidential Evaluation of Board Performance be sent out in July of 2016. No further action was necessary.

AGENDA ITEM 7: Adjournment: Mr. Bernardo then made a motion for adjournment; it was seconded by Mr. Stevens and carried unanimously. The next meeting of the BCLDC Governance Committee is to be determined.